

# Mount Vernon Community Schools

## Professional Development / Teacher Quality Activity Application

(For any type of payment for the teacher regarding this PD experience, please attach a PO with number of hours and per diem)  
(per diem is \$30.04)

Teacher Name: \_\_\_\_\_ Building \_\_\_\_\_

Today's Date:

Title of Professional Development Activity, Conference, or other:

Location of Conference or location where activity will take place:

Date(s) of Conference or activity:

I. Requested Funds for a PD/TQ activity:

II. PROJECT END OUTCOME: (what do you expect to know and be able to do as a result of this experience?)

III. Projected completion:

Date(s) planned to work on this activity	Estimated costs	Totals
Hours planned to work on this activity (take the hours x \$30.04/hr. to estimate) Hours x \$30.04/hr. =	hours X \$30.04 per hour	\$
Number & names of people working on this activity		
Mileage (if any)		
Substitute costs (if any) X \$135.23 / day (estimate)		
Material costs (if any)		
Other: (please explain)		
Grand Total		\$

Other explanations:

II. School Improvement Plan Goal linked to this activity:

Mount Vernon Community School District Goals

- \_\_\_ 1. All K-12 students will achieve at high levels in reading comprehension, prepared for success beyond high school.
- \_\_\_ 2. All K-12 students will achieve at high levels in mathematics, prepared for success beyond high school.
- \_\_\_ 3. All K-12 students will achieve at high levels in science, prepared for success beyond high school.
- \_\_\_ 4. All K-12 students will use technology in developing proficiency in reading, mathematics, & science.
- \_\_\_ 5. All students will feel safe at and connected to school.

Mount Vernon District School Goals:

- **By analyzing our current curriculum, studying and implementing effective teaching practices, creating new goals and targets for what we teach and why, and by using formative assessments to INFORM our instruction; student achievement gains will increase.**
- **By forming professional learning community teams who are focused on student achievement data and effective teaching approaches; teachers and others will make more informed decisions about students and teaching approaches.**

- By developing individual professional learning plans and putting the plan into action, each faculty and staff member will target a goal and make progress that is measurable and directly tied to continuous improvement of our institution.
- By working together, mentoring others, and operating with the philosophy of shared leadership; students will gain in terms of improved teaching and learning, strong relationships, and relevant connections to the “real world.”

**Building Goals:**

**ES:**

1. Improve students’ literacy skills through formative assessment strategies
2. Improve the relationships, culture, and climate of our school’s community

**MS**

1. Improve students’ literacy skills through formative assessment strategies
2. Improve the relationships, culture, and climate of our school’s community

**HS**

1. Improve students’ literacy skills through formative assessment strategies
2. Improve the relationships, culture, and climate of our school’s community
3. Through implementing the characteristics of effective instruction we will improve rigor and relevance in all students’ literacy skills.

IPDP Goal: (See attached IPDP)

III. Date Scheduled for sharing with my grade level group or content area team: \_\_\_\_\_

*(To be completed after the activity has been attended)*

IV. Plan for implementation in your classroom (Complete this section after attending the conference).

What will you do/conduct for sharing and training others about what you have learned and are now able to do? \_\_\_\_\_

\_\_\_\_\_

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I understand that I am responsible for sharing handouts, content, & instructional ideas with my peers.

**APPROVAL BY BUILDING PRINCIPAL IS REQUIRED BEFORE ATTENDING OR CONDUCTING ANY TQ/PD ACTIVITIES.** Please submit to your principal for initial approval.

\_\_\_\_\_  
Teacher's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Date

\_\_\_\_ I recommend this activity for future educators.

\_\_\_\_ I do not recommend this activity for future educators.

After the conference, complete the application and resubmit to principal for his/her records. Signatures verify that sharing of activity was completed with peers.

If payment to teacher is a part of this experience, a PO must be attached to this form for teacher to be compensated for their time.

\_\_\_\_\_  
Teacher's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Date